



RESIDENCY and RETREAT APPLICATION for 2018

# TALEAMOR PARK

POB 456 • LaPorte, IN 46352-0456 • [www.taleamorpark.org](http://www.taleamorpark.org) • [info@taleamorpark.org](mailto:info@taleamorpark.org)

## Thank you for your application to Taleamor Park residencies and retreats

There are two ways to fill out and submit this application and supporting materials:

1. a) Download the Taleamor Park application to your computer. b) Reopen the downloaded application with [Adobe Acrobat Reader](#). c) Do **NOT** use your browser or Preview to fill out the application. d) In Adobe Acrobat, complete pages 1 and 2, and then either page 3a, 3b, or 3c. e) Save the completed application as a pdf with your surname as part of the filename. f) E-mail the application together with supporting materials to [info@taleamorpark.org](mailto:info@taleamorpark.org).

2. a) Print out the Taleamor Park application. b) Fill it out by hand. c) Snail-mail the completed paper application together with supporting materials to: Taleamor Park, P.O. Box 456, LaPorte, IN 46352

NOTE: Any hardcopies of supporting materials that are mailed to us will **NOT** be returned.

### Application due dates

Preference will be given to applications received six or more weeks before the start of a residency or retreat. All applications are reviewed on a rolling basis, so early application is strongly encouraged. Summer months especially tend to fill early. Please [contact Taleamor Park](#) before applying less than six weeks before the start of an intended residency date.

If applying for an assistantship, the preferential assistantship application due date is February 28. Assistantship positions fill quickly. However, applications for the assistantship wait list will be accepted at any time.

### Taleamor Park Residency Guidelines

**Before completing this application, read the Taleamor Park Residency Guidelines** which have been carefully designed to ensure a positive experience for all.

*I have reviewed the [Taleamor Park Residency Guidelines](#), which I understand and agree to follow.*

## PERSONAL INFORMATION please complete all fields unless otherwise indicated

first \_\_\_\_\_ middle \_\_\_\_\_ last \_\_\_\_\_

e-mail \_\_\_\_\_ phone \_\_\_\_\_

### Contact information

street address \_\_\_\_\_  
apt # or street address 2 (if relevant) \_\_\_\_\_

city \_\_\_\_\_ state/province \_\_\_\_\_

postal code \_\_\_\_\_ country \_\_\_\_\_

Age **select one:**    21-30    31-40    41-50    51-60    61-70    71+

### Special needs

**Do you have any special needs?**    yes    no

Taleamor Park is a private residence that is currently not wheelchair accessible. However, if you prefer a first floor room or if you have any other special requirements, please describe your needs in the space below. Due to health, allergy, and safety reasons, animals and smoking are not allowed in the residence, homestead, or farm.

**Are two persons applying together?**    yes    no

If yes, please complete questions below. **The other person must also submit an application.**

### If two people are applying together:

Provide the full name of the other applicant so that we can link the two applications:

first \_\_\_\_\_ last \_\_\_\_\_

Room preference for **two persons applying together:**

One room, one queen bed                      One room, two twin beds                      Two rooms

**RESIDENCY/RETREAT PROPOSAL** please complete all fields unless otherwise indicated

In 250 words or so, describe the plan, purpose, or project for your residency or retreat at Taleamor Park, how you heard about us, and why you want to come to Taleamor Park in particular.

Provide the URL of your website, if you have \_\_\_\_\_

**Describe your studio needs.** Do you need a space to get messy in? A place to write other than your bedroom? Natural light? Extra-large table? Wall space? A sink with running water? Good ventilation? No studio needed?

List one item from the "supplies and equipment" section of the residency guidelines that you might find useful: \_\_\_\_\_

**Tell us about yourself.** Taleamor Park is a small residency with at most four or five residents. We are located in the middle of a working farm, not within walking distance of any stores or public transportation. Are you seeking solitude, company, or a blend of both? Are you outgoing or introverted? Are you easy-going in challenging situations and environments? How well do you share space with others? Are you a pitch-in and help kind of person?

List one example of flora or fauna from the "facilities" section of the residency guidelines that you might encounter at Taleamor Park: \_\_\_\_\_

**SUPPORTING MATERIALS**

**Short bio or CV** Include with this application a brief résumé or CV.

**Portfolio** For some applicants, a portfolio may not be relevant, but please send something that will strengthen or illustrate your proposal, for example:  
5-6 .jpg image files (500K maximum file size)  
5-10 .pdf pages  
3-6 minutes of web streaming (YouTube, SoundCloud, Vimeo, etc.)  
URL of your website

**Reference**  
(personal or professional)

first _____	last _____
affiliation (optional) _____	relationship to applicant _____
e-mail _____	phone _____

**RESIDENCY DATE and FEE OPTIONS**

After completing pages 1 & 2 of this application, continue with either page 3a, 3b, or 3c.  
Indicate option:

**Option 1**, page 3a: SCHEDULED RESIDENCY APPLICATION (May through October)

**Option 2**, page 3b: OFF-SEASON RETREAT APPLICATION (November through April)

**Option 3**, page 3c: ASSISTANTSHIP APPLICATION (May through October)

**OPTION 1: SCHEDULED RESIDENCY (May through October)**

Self-directed two-week residencies at Taleamor Park are scheduled from May through the end of October. Residencies begin and end on Saturdays. A presentation afternoon, scheduled on the last Thursday of each session, gives residents the opportunity to share their work in open studios, readings, lectures, exhibitions, and/or performances.

**RESIDENCY DATES** Indicate preferred date of residency. If dates are flexible, prioritize preferences (1, 2, 3, etc.).

<input type="checkbox"/> May 19- June 2	<input type="checkbox"/> June 16-30	<input type="checkbox"/> July 14-28	Aug 11-25	<input type="checkbox"/> Sept 22- Oct 6	<input type="checkbox"/> Oct 13-27
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To inquire about residencies of other lengths during the scheduled season, please [contact us](#).

**TIERED FEES** Residency fees help to cover costs of lodging, studio space, and maintenance. Residents are responsible for the cost and preparation of their own meals. Taleamor Park offers a tiered pricing structure in order to allow the broadest possible participation.

Tier 1 covers our short-term costs plus contributes to our long-term expenses.

Tier 2 covers our immediate costs.

Tier 3 is a subsidized rate **for those with significant financial need**.

**Tier choice**  
Indicate the tier that is most appropriate for your circumstances.

Tier 1	Tier 2	Tier 3
\$1,060 (+\$127.20)	\$885 (+\$106.20)	\$735 (+\$88.20)

Prices listed in this chart include the \$100 (+\$12) *non-refundable* deposit. Amounts in parentheses are added taxes.

Tier 1, 2, and 3 applications are reviewed on a rolling basis, so early application is encouraged. A \$100 *non-refundable* deposit is due within ten days of our offer of a residency at Taleamor Park. The remaining balance is due no later than six weeks before the start of your residency.

**Cancellation policy**

If you cancel your residency *more* than six weeks before your start date, the residency fee (less the \$100 non-refundable deposit) is fully refundable. If you cancel *less* than six weeks before your start date, 75% of your total residency fees will be refunded *only* if an alternate can be found to replace you. ***If an alternate cannot be found, there will be no refund of your fees.***

**OPTION 2: OFF-SEASON RETREAT (November-April)**

Taleamor Park accepts applications at any time for flexibly-scheduled retreats from November through April. The minimum retreat length is fourteen nights. Preference will be given to applications received six weeks or more before the start of a retreat.

There may be as few as one and as many as four residents during the off season. However, Taleamor Park hosts live in a loft in an adjacent barn. In case of snow or ice, the resident(s) are required to assist in maintaining a clear path from the back door of the farmhouse to the plowed driveway.

Assistantships are not available during the off-season, November through April. However, Tier 1, 2, and 3 retreats are offered at reduced off-season rates.

**RETREAT DATES**      **Indicate proposed dates of retreat.**

If flexible, give three date ranges, listed in preferential order. The minimum retreat is 14 nights. For example, if the start date is December 1, the end date would be 1+14, or December 15.

I am aware that winter weather conditions may either delay the start or prolong the length of my retreat.

Off-season at Taleamor Park starts at the beginning of November and continues to the end of April.

The length of my proposed off-season retreat is \_\_\_\_\_ nights (14 minimum).

1st choice: day \_\_\_\_\_, month \_\_\_\_\_ date \_\_\_\_\_ to day \_\_\_\_\_, month \_\_\_\_\_ date \_\_\_\_\_

2nd choice: day \_\_\_\_\_, month \_\_\_\_\_ date \_\_\_\_\_ to day \_\_\_\_\_, month \_\_\_\_\_ date \_\_\_\_\_

3rd choice: day \_\_\_\_\_, month \_\_\_\_\_ date \_\_\_\_\_ to day \_\_\_\_\_, month \_\_\_\_\_ date \_\_\_\_\_

**TIERED FEES**      Retreat fees help to cover costs of lodging, studio space, and maintenance. Residents are responsible for the cost and preparation of their own meals. Taleamor Park offers a tiered pricing structure in order to allow the broadest possible participation.

Tier 1 covers our short-term costs plus contributes to our long-term expenses.

Tier 2 covers our immediate costs.

Tier 3 is a subsidized rate **for those with significant financial need.**

**Tier choice**  
Indicate the tier that is most appropriate for your circumstances.

	Tier 1	Tier 2	Tier 3
14-night minimum	\$840 (+\$100.80)	\$700 (+\$84)	\$560 (+\$67.20)
each add'l night	\$55 (+\$6.60)	\$45 (+\$5.40)	\$35 (+\$4.20)

Prices listed in this chart include the \$100 (+\$12) *non-refundable* deposit. Amounts in parentheses are added taxes. Retreats of thirty days or more are tax exempt.

Applications are reviewed on a rolling basis, so early application is encouraged. A \$100 *non-refundable* deposit is due within ten days of our offer of a residency at Taleamor Park. The remaining balance is due no later than six weeks before the start of your retreat.

Assistantships are not available during the off-season, November through April. However, Tier 1, 2, and 3 retreats are offered at reduced off-season rates.

**Cancellation policy**

If you cancel your retreat *more* than six weeks before your start date, the retreat fee (less the \$100 non-refundable deposit) is fully refundable. If you cancel *less* than six weeks before your start date, 75% of your total retreat fees will be refunded *only* if an alternate can be found to replace you. *If an alternate cannot be found, there will be no refund of your fees.*

**OPTION 3: ASSISTANTSHIP (May through October)**

One assistantship will be awarded each month during the scheduled residency season, May through October. Two-week self-directed residencies with an assistantship begin and end on Saturdays. A presentation afternoon, scheduled on the last Thursday of each session, gives residents the opportunity to share their work in open studios, readings, lectures, exhibitions, and/or performances.

Taleamor Park especially seeks applicants who have experience and skills in building maintenance and construction, gardening and groundskeeping, and park planning and construction. Assistants work a few hours each day Monday through Friday for a total of twelve to fifteen hours each week. The rest of the time is theirs to focus on their own project. Assistants are responsible for the cost and preparation of their own meals.

A \$100 *non-refundable* confirmation payment is due within ten days of our offer of an assistantship at Taleamor Park. Once the deposit has been paid, there will be no further fees.

**The preferential due date for assistantship applications is February 28.** Assistantship positions fill quickly. However, applications for the assistantship wait list will be accepted at any time.

**If not offered an assistantship, do you wish to be considered for a paid residency?**      yes      no  
 If yes, indicate payment tier in the fee section below.

**To apply for an assistantship, list relevant skills and experience and provide two additional references.**

Relevant skills & experience

Reference 2  
 (personal or professional)

first	last
affiliation (optional)	relationship to applicant
e-mail	phone

Reference 3  
 (professional)

first	last
affiliation (optional)	relationship to applicant
e-mail	phone

**RESIDENCY w/ASSISTANTSHIP DATES**

**Indicate preferred dates of residency w/assistantship.** If dates are flexible, prioritize preferences (1, 2, 3, etc.).

<input type="checkbox"/> May 19- June 2	<input type="checkbox"/> June 16-30	<input type="checkbox"/> July 14-28	Aug 11-25	<input type="checkbox"/> Sept 22- Oct 6	<input type="checkbox"/> Oct 13-27
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**TIERED FEES**

Residency fees help to cover costs of lodging, studio space, and maintenance. Residents are responsible for the cost and preparation of their own meals. Taleamor Park offers a tiered pricing structure in order to allow the broadest possible participation.

- Tier 1 covers our short-term costs plus contributes to our long-term expenses.
- Tier 2 covers our immediate costs.
- Tier 3 is a subsidized rate **for those with significant financial need.**

If not offered an assistantship, and you wish to be considered for a paid residency, indicate the tier that is most appropriate for your circumstances.

Tier 1	Tier 2	Tier 3
\$1,060 (+\$127.20)	\$885 (+\$106.20)	\$735 (+\$88.20)

Prices listed in this chart include the \$100 (+\$12) *non-refundable* deposit. (Amounts in parentheses are added taxes).

**Cancellation policy**

If unanticipated changes in your circumstances require you to cancel your assistantship, let us know as soon as possible so that we may offer the assistantship to the next person on the wait list. The \$100 deposit will not be refunded.